

Agenda

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Scrutiny Committee

Extraordinary Informal Remote Meeting

This is an informal meeting of the members of the Scrutiny Committee to enable remote attendance. It is not being held as a committee meeting under the provisions of the Local Government Act 1972.

This meeting will be held on:

Date: **Monday 16 October 2023**

Time: **6.00 pm**

Place: **Zoom - Remote meeting**

For further information please contact:

Lucy Brown, Committee and Member Services Officer, Committee Services Officer

☎ 01865 252784

✉ DemocraticServices@oxford.gov.uk

Members of the public can attend to observe this meeting and.

- may register in advance to speak to the committee in accordance with the [committee's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

Information about speaking and recording is set out in the agenda and on the [website](#)

Please contact the Committee Services Officer to register to speak; to discuss recording the meeting; or with any other queries.

View or subscribe to updates for agendas, reports and minutes at mycouncil.oxford.gov.uk.

All public papers are available from the calendar link to this meeting once published

Committee Membership

Councillors: Membership 12: Quorum 4 substitutes are permitted.

Councillor Lucy Pegg (Chair)

Councillor Mike Rowley (Vice-Chair)

Councillor Mohammed Altaf-Khan

Councillor Lubna Arshad

Councillor Tiago Corais

Councillor Lizzy Diggins

Councillor Dr Sandy Douglas

Councillor James Fry

Councillor Chris Jarvis

Councillor Mark Lygo

Councillor Edward Mundy

Councillor Dr Christopher Snowton

Apologies and notification of substitutes received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting. Substitutes for the Chair and Vice-chair do not take on these roles.

Agenda

	Pages
1 Apologies for absence	
2 Declarations of interest	
3 Chair's Announcements	
4 Oxford Local Plan 2040 Regulation 19 Consultation Document	7 - 584
<p>Cabinet, at its meeting on 18 October 2023, will consider a report from the Head of Planning Services seeking approval of the Oxford Local Plan 2040 Proposed Submission document and recommendation to Council that it go out to public consultation. Subject to the outcome of the consultation, if no matters are raised that materially impact upon the Plan strategy, the report seeks authority for the Proposed Submission to be submitted to the Secretary of State for formal examination. Cllr Louise Upton, Cabinet Member for Planning and Healthier Communities, David Butler, Head of Planning Services, Rachel Williams, Planning Policy and Place Manager and Sarah Harrison, Team Leader (Planning Policy) have been invited to present the report and answer questions. The Committee is asked to consider the report and agree any recommendations.</p>	
5 Community Infrastructure Levy (CIL) Charging Schedule Partial Review for Consultation	585 - 600
<p>Cabinet, at its meeting on 18 October 2023, will consider a report from the Head of Planning Services seeking approval for the draft Community Infrastructure Levy (CIL) Charging Schedule to be published for public consultation. Cllr Louise Upton, Cabinet Member for Planning and Healthier Communities, David Butler, Head of Planning Services and Lan Nguyen, Senior Data Analyst have been invited to present the report and answer questions. The Committee is asked to consider the report and agree any recommendations.</p>	
6 Dates of future meetings	
Scrutiny Committee	
• 06 November 2023	

- 04 December 2023
- 16 January 2024
- 06 February 2024
- 04 March 2024
- 11 April 2024

Standing Panels

Housing & Homelessness: 05 December 2023; 07 March 2024

Finance & Performance: 06 December 2023; 22 January 2024; 26 March 2024

Climate & Environment: 29 November 2023; 27 February 2024; 20 March 2024

Companies Scrutiny Panel will meet on the same dates as the Shareholder and Joint Venture Group (SJVG): 25 October 2023; 01 November 2023; 07 December 2023; 27 March 2024; 24 April 2024

All meetings start at 6.00 pm.

Information for those attending

Recording and reporting on meetings held in public

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.